

**Village Board
May 20, 2025 -
Immediately following the Fire/EMS Fee Waiver Hearings Which Begins at 5:00 PM
Village Hall
235 Hickory Street, Pewaukee, WI 53072**

<https://youtu.be/F3daUs7Qsj4>

1. Call to Order and Roll Call, Pledge of Allegiance, s Moment of Silence

President Knutson called the meeting to order at approximately 5:17 p.m.

Village Board members present: Trustee Rohde; Trustee Belt; Trustee Pader; Trustee Stauff; Trustee Kreuser; Trustee Grabowski and Village President, Jeff Knutson.

Also present: Village Attorney, Matt Gralinski; Village Administrator, Matt Heiser; Department of Public Works Director, Dave Buechl; Department of Public Works Supervisor, Jay Bickler; and Deputy Clerk, Mackenzie Quigley.

2. Public Hearings/Presentations –

- a. **Public Hearing on Ordinance 2025-04: An Ordinance which, in part, amends Section 40.132(a) and 40.482(a) of the Municipal Code of the Village of Pewaukee regarding per diem for citizen board, commission and committee members (Board of Zoning Appeals and Historic Preservation Commission).**

- No Comment

3. Approval of Minutes of Previous Meeting

- a. **Minutes form the May 6, 2025, Regular Village Board Meeting.**

Trustee Grabowski motioned/seconded by Trustee Rohde to approve the May 6, 2025, Regular Village Board Meeting minutes as presented.

Motion carried 7-0.

4. Citizen Comments – None

5. Ordinances –

- a. **Review, discussion and possible action on Ordinance 2025-04: Ordinance to Create Sections 62.101(G), 2.110(2) C., and 2.113 and, further, to Amend or Repeal and Recreate Sections 2.136, 40.132(A), 42.102, 54.132(I), 40.482(A) of the Municipal Code Regarding a per diem for Citizen Board, Commission and Committee Members.**

Heiser gave a brief overview.

Trustee Rohde motioned/seconded by Trustee Grabowski to adopt Ordinance 2025-04 as presented.

Motion carried 7-0.

6. Resolutions –

- a. **Resolution 2025-07: Resolution Establishing a Per Diem Rate for Resident Members of Village Committees, Boards and Commissions.**

Heiser gave a brief overview.

Trustee Grabowski motioned/seconded by Trustee Rohde to approve Resolution 2025-07.

Motion carried 7-0.

7. Old Business – None

8. New Business –

- a. **Review, discussion and possible action to approve an agreement allowing an encroachment into the public right-of-way at 115 Maple Avenue tax key PWV 08G608G.**

Heiser gave an overview.

Trustee Grabowski motioned/seconded by Trustee Pader to approve the agreement for a Right of Way encroachment.

Motion carried 7-0.

- b. **Review, discussion and possible action to approve a 6' wide electrical easement to Wisconsin Electric Power Company on property commonly known as River Hills Park located on the east side of Riverside Drive and south of its intersection with Waterstone Court, tax key PWV: 0G25100 and is zoned FC Floodplain Conservancy District.**

Heiser gave an overview of the project and shared a draft of the easement agreement.

Trustee Kriser motioned/seconded by Trustee Grabowski to approve the electrical easement at River Hills Park.

Motion carried 7-0.

- c. **Review, discussion and possible action to approve a Sanitary Sewer Lateral Assignment and Assumption Agreement and Permanent Easement with WCTC regarding property located at 800 Main Street, tax key PWV 0G25GGG.**

Heiser gave a brief overview of the agreement.

Trustee Grabowski motioned / seconded by Trustee Rohde to approve the Sanitary Sewer Lateral Assignment and Assumption Agreement and Permanent Easement with WCTC.

Motion carried 7-0.

- d. **Discussion and possible action regarding Change Order #1 from Mid-City Plumbing at Well #4 HMO Treatment project.**

Heiser gave an overview.

Discussion was held by the Board regarding clarification on the project. Grabowski stated that this is to be proactive.

Dave Buechl, Department of Public Works Director/Village Engineer joined in that he recommends approving and gave further oversight on the project.

Trustee Grabowski motioned/seconded by Trustee Stauff to approve the Change Order #1 from Mid-City Plumbing at Well #4.

Motion carried 7-0.

e. Review, discussion and possible action to confirm Committee Appointments and Removals by the Village President:

a. Public Works and Safety Committee – 1 Trustee (2-year term)

Trustee Belt explained why she would like to be removed from the library board.

Trustee Rohde motioned/seconded by Trustee Kreuser to accept Trustee Belt's removal from the Library Board.

Motion carried 7-0.

Trustee Grabowski motioned/seconded Trustee Rohde to appoint Trustee Belt to the Public Works and Safety Committee.

Motion carried 7-0.

b. Library Board – 1 Trustee (2-year term)

Trustee Rohde motioned/seconded Trustee Kreuser to appoint Trustee Pader to the Joint Library Board.

Motion carried 7-0.

f. Review, discussion and possible action for the Village to provide matching funds of \$7,500 for July 4th Fireworks.

Trustee Rohde gave a brief overview of how this has worked in the past.

Trustee Grabowski motioned/seconded by Trustee Kreuser to approve the matching funds of \$7,500 for the July 4th Fireworks.

Motion carried 7-0.

g. Review, discussion and possible action to approve Village provision of mobile devices for Village Board Members.

Discussion of potential options was held amongst the Board.

h. Review, discussion and possible action to schedule a special meeting of the Village Board to consider Appeals of the 2024 Fire-EMS Protection Fee.

Heiser gave an overview. This applicant has gone before the Public Works and Safety meeting earlier this month.

Discussion was held by the Board to determine a special meeting date.

Trustee Belt motioned/seconded by Trustee Grabowski to add KKNN Quail Ct to the Special meeting on June 3rd at 5:00 PM.

Motion carried 7-0.

- i. Review, discussion and possible action to approve checks and invoices from April 2025.**

Trustee Rohde motioned/seconded by Trustee Belt to approve all checks and invoices from April 2025, except the library.

Motion carried 7-0.

Trustee Pader motioned/seconded by Trustee Grabowski - Acknowledge to approve the library checks and invoices from April 2025.

Motion carried 7-0.

G. Citizen Comments –

Jim Sullivan @ 512 Spring St – Applicant for 115 Maple, curious to know if their encroachment into the public right-of-way was approved (agenda item 8a).

10. Adjournment –

Trustee Grabowski motioned/seconded by Trustee Kreuser to adjourn the May 20, 2025, Village Board meeting at approximately 6:00 p.m.

Motion carried 7-0.

Respectfully submitted,

Mackenzie Quigley
Deputy Clerk